

**DRAFT MINUTES OF MEETING OF EXECUTIVE COMMITTEE OF PTA
HELD ON 29th NOVEMBER, 2019 AT 12:00 NOON
AUCKLAND HOUSE SCHOOL FOR BOYS**

AHSB PTA –EC- 2019: 2.1- Mr. Michael A John, Principal , Auckland House School for Boys commenced the second meeting of PTA Executive Committee with a welcome.

AHSB PTA –EC- 2019: 2.2- This was followed by the **Roll Call of the Office Bearers of the PTA Executive Committee (AHSB –GH- 2019:9)**. The following members were present.

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|--------------------|---|------------------------------------|
| 1. Chairman | - | Mr. Michael A. John |
| 2. President | - | Mr Rajesh Mandhotra (Parent) |
| 3. Secretary | - | Dr. (Mrs.) Mala Kuthiala (Teacher) |
| 4. Joint Secretary | - | Mr. Gagan Lakhanpal (Parent) |
| 5. Treasurer | - | Mrs. Anjana Janartha (Parent) |
| 6. Advisor | - | Mrs Sugandha Sood (Parent) |

1. An Apology from Vice President, Dr. (Mrs.) Preeti R. Nagal (Parent), for not being present as she was on Convocation Duty in the University .

AHSB PTA –EC- 2019: 2.3 – The **Agenda** for the second meeting as per the notice was as follows for the Office Bearers of PTA Executive Committee.

1. Welcome
2. Roll Call
3. Approval of minutes of second meeting of the PTA dated 12.10.19
4. Matters Arising thereafter
5. Any other business

The Office Bearers of PTA Executive Committee accepted the same.

AHSB PTA –EC- 2019: 2. 4 - Item 3 of the agenda: Draft Minutes of the second meeting of the PTA dated 12.10.19 **were presented** by the Secretary, Dr. Mala Kuthiala. The minutes prepared were found in order and were approved.

Rajesh Mandhotra

Parasway

M. Kuthiala
14/3/2020

AHSB PTA –EC- 2019: 2. 5 - Item 4 of the Agenda: Matters arising thereafter:

The issues on the agenda prepared for the meeting on behalf of the parents' by PTA members were discussed point wise:

1. Issues raised by Sh. Parvesh Sharma

The first issue regarding the chairs of class one and two was discussed and resolved. The school is working on the next issue of depositing fee online. The third issue regarding purchase of books and notebooks from school has already been mentioned in the PTA meeting of 31st August, 2019 under point AHSB PTA – 2019:1.7., of approved minutes. The school would only specify the number of notebooks required by the students for the academic session.

2. Issues raised by Mrs Sugandha Sood

The school agreed that the ground assembly is important. The students will have ground assembly except during the units and examinations. The second point regarding separate sections was discussed and explained. On the request of the parents on the carnival day parents can leave at any time but students will be allowed to move out after 1.30 p.m. only.

3. Issues raised by Mrs. Anjana Janartha

The quality of school dress would be looked into and discussed with dealers.

4. Issues raised by Dr. Arti Sareen

The issue of gap between the exams was already discussed. The date sheet from the board was presented and shown to the Executive Members. There are no gaps in them. Hence the students have to be prepared accordingly. The school refused for the boys to have access to the play grounds in the girls' school for playing games.

The Speech Day is the presentation of the Annual Report by the Principal and the Prize Distribution for Meritorious students; hence it is not possible for all students to participate on that day. There are other activities and events for the participation of all students throughout the year.

5. Issues raised by Mr. Gagan Lakhanpal

The school agreed for the second Saturday off for the students from the next Academic Session.

Rajeshwar

AHSB PTA –EC- 2019: 2.6

Item 5 of the agenda: **Any other business:**

1. The school presented the quotation of the Tours and Travels to the parents and asked the parents for their preference. It was decided to take the feedback from parents regarding their preference.
2. The School informed about the three issues of school Newsletters. They would be given to the students during the Parent Teacher Meeting.
3. The school stressed on the point No. 6 of **AHSB PTA- 2.7** of projects to be taken seriously by the students and submit them on time.
4. The letter received by the school from the Office of the Sub Divisional Magistrate, Shimla (Urban), District Shimla, was presented during the meeting regarding the verification of the Taxi Drivers, and the safety of the student was expressed as priority of the school.

AHSB PTA –EC- 2019: 2.7

It was decided unanimously that the next meeting of PTA would be intimated through the notice.

AHSB PTA –EC- 2019: 2.8

This was followed by the Tea organized by the School.

Minutes Prepared by:

M. Kuthiala
 14/3/2020
 Dr. Mala Kuthiala
 Secretary
 PTA
 Auckland House School for Boys,
 Shimla

Minutes verified by:

Rajesh Mandhotra
 Mr. Rajesh Mandhotra
 President
 PTA
 Auckland House School for Boys,
 Shimla

Rajesh Mandhotra