

**Draft Minutes of the Fourth General House Meeting for the
Formation of PTA
held on 14th March, 2023 at 10.00 a.m.
Auckland House School for Boys, Shimla**

AHSB-GH-2023:1-Mr. Michael A. John, Principal, Auckland House School for Boys had invited the parents of Nursery to form XII to form a PTA and and discuss hike in fee for the academic session 2023-24.

AHSB-GH-2023:2 - The Agenda for the Formation of the Parent Teacher Association – PTA

- 1 Roll Call
- 2 Welcome
- 3 Appointment of Recording Secretaries
- 4 Appointment of Tellers
- 5 Report of the outgoing PTA Executive
- 6 Forms to be issued
- 7 Nomination Forms Received
- 8 Election
- 9 Election of the PTA President
- 10 Election of the PTA Vice President
- 11 Election of the Joint Secretary
- 12 Election of the Treasurer
- 13 Election of the Advisor
- 14 Welcome to the New PTA
- 15 Any other Business
- 16 Vote of Thanks

AHSB-GH-2023:3 -The following Observers were present.

1. Dr. B.S. Chauhan, HOD Physics, Centre of Excellence, Government College, Sanjauli, Shimla 171006
2. Dr. Reva Gupta, Associate Professor, Department of English, Rashtriya Kanya Mahavidhyala, Shimla.171001

AHSB-GH-2023:4 The meeting began with a welcome address by the outgoing President, Mrs Anshu Rathore. She informed that the meeting is for formation of PTA a platform in order to create better coordination between the parents, school teachers and management. She presented a summary of highlights achieved in the last year: Starting with second Saturday off for students on the request of the parents, printed question papers for the units for students, in spite of all the odd situations construction of the shed for the parents, Smart class boards in all classes and provision for the lift for students is in the pipeline. She expressed her gratitude especially to Principal Sir, for having an open attitude and always ready to listen to the problems of the students with an approach to find solutions for the holistic development of the students.

In addition Madam requested the parents to voluntarily give their names for Recording Secretary and tellers. The PTA, an Advisory and Non-Political Body is created for better co-ordination and interaction between Parents, Teachers and Management to improve Academic Standards and facilities in the school.

Names of Parents Recording Secretary and Teller:

1. Kapilanjani Krishan
2. Gurpreet Singh

AHSB-GH-2023-5- A total of 254 parents attended the fourth General House. The following table shows the number of parents present classwise.

Sr. No	Form	No. of students in the class section	Number of students in the class	No. of Parents Present	Number of students' Parents present in the class
1	NUR A	29		21	
2	Nur. B	28	57	22	43
3	LKG A	31		9	
4	LKG B	31	62	16	25
5	UKG A	32		11	
6	UKG B	30	62	05	16
7	I A	32		9	
8	I B	34	66	10	19
9	II A	37		9	
10	II B	37	74	15	24
11	III A	37		6	
12	III B	37	74	7	13
13	IV A	39		18	
14	IV B	38	77	12	30
15	V A	36		8	
16	V B	36	72	8	16
16	VI A	37		9	
17	VI B	36	73	9	18
18	VII A	37		8	
19	VII B	38	75	6	14
20	VIII A	35		5	
21	VIII B	34	69	4	9
22	IX A	30		3	
23	IX B	31	61	6	9
24	X A	28		5	
25	X B	27	55	2	7
26	XI A, B, C	Classes not	Started		
27	XII A, B, C	39	39	11	11
	Total				254

Ag 10/4/23

M/C Head
10/4/2023

AHSB-GH-2023:6: The report of the Outgoing PTA was given by Dr. Mala Kuthiala, Secretary, AHSB PTA, highlighted the vision on which the constitution of the PTA is based. It had been framed, amended and accepted. The aim, objectives, role, responsibilities, functions, constituents, composition of PTA and the Office Bearers of the Executive Council with the rules and meetings held in the previous years, were presented in the General House.

A Brief review of FEE issues taken in the previous PTA meetings.

1. MINUTES OF 14.3.2020, GENERAL HOUSE HELD FOR FEE HIKE ON 13.11.2019

“However, the notice of General House was duly circulated to all the parents by the school and by the members of the PTA in their respective classes, despite that parents did not turn up for one reason that they accept the proposed hike in fee. It can be reasonably presumed that they have no objection to the proposed hike in fee and have accepted the same.”

The issue was raised by Mr. Vijendra Mehra and

“The Chairman satisfied him by stating that let us not bring down the standard of quality of education of the school. It is not possible to maintain the standard by less than 8 % fee hike. As it is your own will for better education that you put your wards in Public Schools. If the school, was wrong it would not have maintained the best student classroom ratio of 30 to maximum 39 students in a classroom. We could have easily taken in more students in each class to make up for the loss.

Mr. Sareen supported further that Classroom student ratio in Auckland House School is best in Shimla.”

Ref:-AHSB PTA –2020:3.6- Item 5 of the Agenda: Matters arising thereafter:

Signed page No. 77 of minutes book.

2. MINUTES OF AHSB PTA MEETING HELD ON 31ST AUGUST, 2019

“16. The PTA felt that the Fee structure of Auckland House School is reasonably priced. Fee hike is also nominal; the school has to meet the expenses also. The PTA felt that fee is important but quality is more important.”

Ref: AHSB PTA –2019: 1. 7- Item 7 of the agenda: Matters arising thereafter

Signed Page 39 of Minutes book

3. GENERAL HOUSE MINUTE ON 13.12.2019

“Government Child Rights Body NCPCR (National Commission for Protection of Child's Rights) also recommends 10% hike in Private Unaided Schools. In this age of inflation the school also has to meet and balance various expenses like increase in employees' salaries, maintenance etc. The Government employees also give a raise of 2-5% Dearness Allowance depending on the government.

Ref: AHSB-GH-2019:2.3-

In the minutes of the same General House it was in clause 8.

“8. The Chairman concluded that if the Standard of the school has to be maintained then the fee hike of just 10% set by the Education Department as per their Rules and Regulations. He further pointed out that we have maintained number of about 30-35 students in each class, which is convenient for the teacher to handle. We do not encourage our children to go for tuitions. The teachers of our school are dedicated and take extra time also to teach the concepts to the students.”

Ref: AHSB-GH-2019:2.4- Out of the points put forth by the parents.

Signed Page 58--59 of Minute Book.

The break up analysis of FEE HIKE of last four years is on the slide in the presentation.

From this it can be vividly stated that In the session 2020 there was no hike in the fee subsequently for past two years after Covid 19 Auckland House School had maintained a fee hike of 7.9 % on the request of the parents and keeping in mind the post pandemic conditions.

Now in 2023 the school proposes a fee hike of Rs. 380 per month which will be Rs. 12.67 per day which comes to approximately 10%, which in today's day seems to be affordable and reasonable. A difference of only Rs 70 per month or of Rs 2.33 per day with an increase of additional 2%.

Slide of FEE Hike Of last four years (2020- 2023)

AUCKLAND HOUSE SCHOOL FOR BOYS, SHIMLA

YEAR	CLASS	TUTION FEE IN ₹	ANNUAL INCREASE IN ₹	ANNUAL INCREASE IN %	MONTHLY INCREASE IN ₹	PER DAY INCREASE IN ₹
2020	NURSERY-X	₹ 39,000	₹ 0	0.00%	₹ 0.00	₹ 0.00
	XI-XII (SCIENCE)	₹ 53,900	₹ 0	0.00%	₹ 0.00	₹ 0.00
	XI-XII (ARTS & COMMERCE)	₹ 50,600	₹ 0	0.00%	₹ 0.00	₹ 0.00
2021	NURSERY-X	₹ 42,120	₹ 3,120	8.00%	₹ 260.00	₹ 8.67
	XI-XII (SCIENCE)	₹ 58,200	₹ 4,300	7.98%	₹ 358.33	₹ 11.94
	XI-XII (ARTS & COMMERCE)	₹ 54,600	₹ 4,000	7.91%	₹ 333.33	₹ 11.11
2022	NURSERY-X	₹ 45,480	₹ 3,360	7.98%	₹ 280.00	₹ 9.33
	XI-XII (SCIENCE)	₹ 62,820	₹ 4,620	7.94%	₹ 385.00	₹ 12.83
	XI-XII (ARTS & COMMERCE)	₹ 58,920	₹ 4,320	7.91%	₹ 360.00	₹ 12.00
2023	NURSERY-X	₹ 50,040	₹ 4,560	10.03%	₹ 380.00	₹ 12.67

Power Point Presentation was also shown on the same. No parent raised an objection to the hike of fee during the General House.

[Signature]
10/4/23

[Signature]
10/4/2023

AHSB-GH-2023:7- The following people were Nominated/ Elected from among the parents of all the classes: -

S. No	CLASSES	NOMINEE/ ELECTED	PROPOSED BY	SECONDED BY
1	XII	DR.PRITI R. NAGAL	MR. R.K GOSWAMI	MRS. SONIKA SHARMA
2	XI	CLASSES NOT STARTED		
3	X	MS. UMA PRIMTA	MRS. ANITA SHARMA	MRS KAMLESH CHAUHAN
4	IX	MS. KAMNA THAKUR	MRS. RAJNI	MRS SAPNA SHARMA
5	VIII(A& B)	Mr. GURDARSHAN SINGH	MRS JAIWANTI VERMA	MRS. DIVYA CHAUHAN
6	VII (A& B)	MS. SANDHIRA NEGI	MRS NISHI MAHESHWARI	MRS ISHA
7	VI (A& B)	MS. DEEPTI BHARDWAJ	MRS ASHA PATIAL	MRS KANIKA JASIT SUMAN
8	V (A & B)	MR. DEEPAK KUMAR	MRS SATYA	MRS. RUCHI THAKUR
8	IV (A& B)	MS. ANU ZINTA	MRS MONIKA ARORA	MRS RAJNI
9	III (A& B)	MR. GAGAN LAKHANPAL	MRS. PRILEHA	MRS SONIA SHARMA
11	II (A& B)	MS. VIDYA NANDA	MRS ARTI JHALTA	MRS TEENA KAPTA
12	I (A& B)	MS. PRIYANKACHAUHAN	MRS SHIVANI CHAUHAN	MRS PINKI JAHARTHA
13	UKG (A& B)	MR. ARUN DESHTA	MRS NIDHIKA CHAUHAN	MRS POOJA BHAIK
14	LKG (A& B)	MS. RANJANA SHARMA	MRS NISHA RATHORE	MRS MEENAL VERMA
15	Nursery (A& B)	MS. RADHIKA	MR. SANDEEP	DR. ISHITA JAIN

AHSB-GH-2023:8 - Elections took place for only Nursery class.

S. No	Class	Name of the candidate	Proposed by	Seconded by
1	Nursery (A & B)	MS. RADHIKA	MR. SANDEEP	DR. ISHITA JAIN
	Nursery (A & B)	MRS. MAMTA THAKUR	MRS. NISHA	Ms. RAMA RANI SOOD

Page 10/14/23

Page 10/14/23

AHSB-GH-2023-9 Details of two nominated Parents of Economically weaker section and child with special needs are shown below.

S. No	Name & Class of student	Name of the Parent	Proposed by	Seconded by
1	UMANG MISHRA - Differently abled	MR. VIKAS MISHRA	MR. SAURABH KUMAR	Ms. ELIZABETH HERBROM
2	ARYAVEER THAKUR- Economically Backward	MS. NAMRATA THAKUR	MR. SAURABH KUMAR	Ms. ELIZABETH HERBROM

Note:

*50% quota to women (to empower women).

* Equal status to parents of economically weaker section and the child with special needs.

AHSB-GH-2023:10 .The following teachers have been proposed for the members of the PTA. The staff representatives are as follows:

S. No	Nominee/ Elected	Proposed by	Seconded By
1	MRS. MINAKSHI THAKUR	MRS. RASHMI PATHAK	MRS. ALKA SHARMA
2	MRS. PARULSOOD	MRS. MINAKSHI THAKUR	MRS. ALKA SHARMA
3	MRS. ALKA SHARMA	MRS. MINAKSHI THAKUR	MRS. RASHMI PATHAK
4	DR. MALA KUTHIALA	MRS. RASHMI PATHAK	MRS. MINAKSHI THAKUR
5	MRS. RASHMI PATHAK	MRS. MINAKSHI THAKUR	MRS. ALKA SHARMA

The Nomination forms were filled up by the teachers for the one third nominated staff members of the PTA.

AHSB-GH-2023: 11 Election for the Executive Committee.

Election of the Executive Body took place on the same day. The body was elected from the members of the PTA. The name of Dr.Priti R.Nagal was proposed by Mrs. Deepti Bhardwaj and seconded by Mrs Anu Bala. Therefore Dr. Priti R. Nagal was elected as the President of Executive Committee.Mr. Gagan Lakhnupal name was proposed by Mrs. Anu Bala and seconded by Mrs. Deepti Bhardwaj for the post of Vice President. Dr. Mala Kuthiala's name was proposed for the Secretary by Mrs..Alka Sharma and seconded by Mrs.Minakshi Thakur.

[Handwritten signature]
10/4/23

[Handwritten signature]
10/4/23

Mrs Deepti Bhardwaj name was proposed by Mrs Sandhira Negi for Joint Secretary and Mrs.Kamna Thakur seconded it. She was elected unanimously for the post.

Mrs. Kamna Thakur name was proposed by Mrs. Sandhira Negi for the Treasurer and seconded by Dr. Priti. R Nagal. Mr. Arun Deshta was proposed by Mrs. Deepti Bhardwaj for Advisor and seconded by Dr.Priti. R Nagal. They were both elected unanimously.

AHSB-GH-2022:12. The Office Bearers of the Executive Body for Session 2022- 2023

S. No	Name of the Candidate	Designation	Proposed by	Seconded By
1	MR. MICHAEL A. JOHN	CHAIRMAN EX -OFFICIO	---	---
2	DR..PRITI. R NAGAL	PRESIDENT	MRS. DEEPTI BHARDWAJ	MRS ANU BALA
3	MR. GAGAN LAKHENPAL	VICE PRESIDENT	MRS. ANU BALA	MRS. DEEPTI BHARDWAJ
4	DR. MALA KUTHIALA	SECRETARY	MRS ALKA SHARMA	MRS MINAKSHI THAKUR
5	MRS.DEEPTI BHARDWAJ	JOINT SECRETARY	MRS.SANDHIRANEGI	MRS KAMNA THAKUR
6	MRS. KAMNA THAKUR	TREASURER	MRS. SANDHIRA NEGI	DR..PRITI. R NAGAL
7	MR. ARUN DESHTA	ADVISOR	MRS.DEEPTI BHARDWAJ	DR. PRITI. R NAGAL

AHSB-GH-2023:13-

A Welcome to the New PTA and vote of thanks was given by the Chairman, Mr. Michael A John. The observers Dr..B.S. Chauhan and Dr. Reva Gupta were thanked for taking out their precious time for being observers for the occasion.

Honourable Principal Mr. Michael A. John thanked Mrs.Anshu Rathore the Second President for the PTA for organising the General House for the formation of PTA and to discuss hike in fee for the academic session 2023-24.

The parents were thanked for their valuable time.

The newly founded PTA was welcomed with the hope that their presence amidst us would bring the best in our children. The continued partnership would ensure that pupil progress and reach their goals with potential holistically. It was decided to have first meeting of PTA would be intimated through a notice.

The resolution of fee hike of 10.03% was signed by the newly formed AHSB PTA 2023. All members signed the resolution for the academic session 2023-24, after the General House.

[Handwritten signature]
10/4/23

AHSB-GH-2023:14- Names of Reporting Secretary and Tellers for the General House, held on 18.5.2022.

Reporting Secretaries:

1. Ms. Elizabeth Robinson (Teacher)
2. Ms. Seema Mehta (Teacher)
3. Mr Saurabh Kumar
4. Ms Elizebeth Herrom (Staff)
5. Mr. Kapilanjani Krishan (Parent)
6. Mr. Gurpreet Singh (Parent)

Tellers:

1. Mrs Alka Sharma (Teacher)
2. Mrs Anita Thakur (Teacher)
3. Mrs Deepali Gopan (Teacher)
4. Mr. Kapilanjani Krishan (Parent)
5. Mr. Gurpreet Singh (Parent)

Minutes prepared by:

M.K.H.S.
10/4/2023

Dr. Mala Kuthiala

Secretary

PTA

Auckland House School
for Boys, Shimla

Minutes verified by:

P. Nagal

Mrs. Priti R. Nagal

President

PTA

Auckland House School for
Boys, Shimla

P. Nagal
10/4/23

M.K.H.S.
10/4/2023