

DRAFT MINUTES OF MEETING OF EXECUTIVE COMMITTEE OF PTA  
HELD ON 29<sup>th</sup> MAY, 2024 AT 9:00 AM  
AUCKLAND HOUSE SCHOOL FOR BOYS

AHSB PTA –EC- 2024: 1.1- Mr. Reuben T. John, Principal, Auckland House School for Boys commenced the first meeting of PTA Executive Committee of 2024 with a welcome. Before the meeting preceded further as per the agenda, the principal emphatically told the member parents of the Executive Committee that he has addressed all their issues and the efforts would be visible in the coming months.

AHSB PTA –EC- 2024: 1.2- This was followed by the Roll Call of the Office Bearers of the PTA Executive Committee (AHSB –GH- 2024:9). The following members were present.

Chairman	-	Mr. Reuben T. John (Principal)
President	-	Dr. Namrata Guleri (Parent)
Vice President	-	Mrs. Meena Chandel (Parent)
Secretary	-	Dr. (Mrs.) Mala Kuthiala (Teacher)
Joint Secretary	-	Mr. Vijayender S. Kanwar (Parent)
Treasurer	-	Mrs. Malika Lakhempal (Parent)
Advisor	-	Dr. Kapilanjnan Krishnan (Parent)

AHSB PTA –EC- 2024: 1.3 – The Agenda for the first meeting as per the notice was as follows for the Office Bearers of PTA Executive Committee.

1. Welcome
2. Roll Call
3. Approval of Minutes of the Parent-Teacher Association AHSB PTA Meeting held on 22nd April 2024, 9.00 a.m.
4. Matters Arising Thereafter
5. Any other business

AHSB PTA –EC- 2024: 1. 4 - Item 3 of the agenda:

Draft Minutes of the AHSB PTA Meeting held on 22nd April, 2024 was presented by the Secretary, Dr. Mala Kuthiala.

*M. Kuthiala.*  
27/5/2024

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The minutes prepared were found in order. All points were listed out systematically thus they were confirmed unanimously, accepted, approved, and signed.

**AHSB PTA –EC- 2024: 1. 5 - Item 4 of the agenda:**

**Matters arising thereafter:**

Addition was made in point number AHSB PTA –2024: 1. 5 to the suggestion made by Mr. Kapilanjnan Krishnan was to precisely calculate the percentage of unrepresented students.

**AHSB PTA -EC-2024- 1.6**

**Item 5 of the Agenda: Any other business**

The points discussed under **Any other business** were certain queries and suggestions. These were put forth, first by the parent members of the Executive Committee and then by the principal. Each item of the issues presented by the parents was discussed by the principal in detail, from the prospective of benefit to the students as well as the school and the actions taken on each issue was also revealed.

1. Mrs. Meena Chandel commenced the 5<sup>th</sup> item of the agenda with the announced that she had sent a fresh communication to SP Shimla town, increasing the number of Traffic Police and restricting the traffic in the school hours on the roads approaching the school, highlighting the safety and security issues while students travel to and from the school.

Another issue of corporal punishment and bullying was also narrated by her for which action had been taken and the issue was resolved. Further she voiced the parents' issue regarding both the parents required to collect the report card. Next issue was on importance of cleanliness of washrooms, followed by suggestion that Career Counselling should be for the parents also, as parents are equally responsible for their children.

After that a request for the separate play areas for LPD and UPD students, was also put forth, to reduce the number of injuries to LPD and UPD students.

M.A.H.  
27/5/2024

Handwritten signature/initials in blue ink.

2. The issue of Taxi operators to be contacted for picking and dropping students was discussed, as HRTC is proposing to stop their transportation services for school students. The suggestion for proposal for continuing the HRTC bus services for students would be made to Mr. Rohan Chand Thakur, by the PTA members.
3. To sensitize the parents for responding and timely attending to any query made by the school. The issue of lost skates would have been sorted out earlier if parents understand their involvement by checking the bags of their children and report if the child, by mistake is carrying goods of the co- students.
4. A suggestion of teaching languages through worksheet was also put forth, as children can complete it, themselves at home. Suggestion was made for providing the list of books, which the students can read. A request was made for timely sharing the syllabus for the examinations, as this will facilitate parental involvement.
- 5 Alternative food menus for students' lunch were also discussed. A query for boarding school for boys was also made by the parents during the meeting,
6. Dr. Kapilanjnan Krishnan, the advisor of the PTA, particular stressed on issues pertaining to hygienic conditions in the student toilets. Secondly, he commented on the Sports day. The duration of the event was very long which was followed by the Prize distribution. The feedback of having an Athletic Meet before the sports day, was appreciated and can be implemented from next year. The observation of the Chief Guest being very relevant for the occasion was also shared during the Executive meeting.
7. Mrs. Malvika Lakhanpal suggested, particularly for Upper Primary Section, the focus of the examination result should be more on percentage rather than on ranking. Parents get agitated by the position and even if the child is getting good percentage they pressurize the child for the better rank. Therefore, the positions after a certain rank like tenth or fifteen should not be published.
8. Other issues which have already been discussed in previous meetings were also taken up, like, uniform, student absentees from the school without any authentic reason which is not acceptable, especially day before the sports day or any activity, importance of bringing School Diary to school every day and so on.

M. A. D.  
24/10/2024.

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9. This was preceded by the issues put forth by the principal in the Executive Meeting highlighting the two main focus areas of discipline and Curriculum Learning.

i. He informed that the Nursery Parent Representative - Ms. Swati Arora would cease to be the member of AHSB PTA as she is moving to Solan and has taken the transfer certificate for her son.

ii. Dr Kapilanjnan Krishnan was requested to further research on the process of understanding the requirements of the UN regarding rules and regulations concerning sustainability, leading to conservation of resources.

iii. For maintaining discipline through expected behavioral outcomes, rules and norms which are acceptable and non- acceptable by the school, Code of conduct would be framed and documented. The process to re- enforce discipline has already started with the re-shuffling of the classes and regular correction of students. It has already been observed that there is a change in the overall discipline.

iv. A comprehensive plan for reward system is also in the pipeline especially in the Junior sections. Formative assessment and Co- curricular Plan for Senior classes is being implemented. To encourage students for exchange programs and to introduce other courses with accreditation and certifications. To promote learning workshops which are art based and are visual as well as storytelling treats with understanding themes.

v. The idea of "Parent Teacher Volunteers" by the Founder Principal, Mr. Michael A John was shared with the parents. It will be first implemented in Nursey, LKG and UKG for classroom assistance. The leader would be the teacher and the parent teacher volunteer would assist the teacher. The second step in this innovation would be opening the doors for parent teacher volunteers for Sports Days, Speech Days, Carnival and Exhibition.

vi. The school was pleased to inaugurate STEM CELL LAB- by launching CREATE Lab in partnership with Kurious Learning Labs on 22<sup>nd</sup> May, 2024, which is a futuristic and innovative initiative for integrated learning for classes III to V. Kits are of mechanical nature with robotic parts. Curriculum is based on basic sciences, with a step by step – systematic plan. Students will learn techniques and methods like encoding aligned with jobs for the future. During the club time students will learn

*Agenda*

*M. A. John*  
27/5/2024

Python from class VI onwards, which is not a part of the curriculum and without any charges.

vii. Remarks for students' evaluation would be more of remedial nature. They would be more focus oriented and consistency would be maintained. For this a guideline document would be prepared.

viii. The principal also shared Mrs. Sunita John, Director of the school has encouraged the idea of creating 'Benevolent Fund' for scholarships. However, school does not accept donations. The fund can be used for improving the facilities in the school like Library etc.

ix. A suggestion of having Class Representatives or Monitors by rotation, for this year. School has four sections and in future we purpose to have captains in each section, a systematic way of Junior captains reporting to Senior boys. This is a way to empower children and develop leadership qualities in students.

x. It was also announced that on the same day of PTM for Senior Classes that is on 1<sup>st</sup> July, Parents' Lounge would be inaugurated and XI Form Parent representative would also be nominated / elected.

AHSB PTA -EC - 2024 1.7

The next meeting of the AHSB PTA will be intimated through the notice.

AHSB PTA -EC- 2024: 1.8

This was followed by the tea organized by the school.

Minutes prepared by:

Dr. Mala Kuthiala

Secretary

PTA

Auckland House School for Boys,

Shimla

Minutes verified by:

Dr. Namrata Guleri

President

PTA

Auckland House School for Boys,

Shimla

M. Kuthiala  
22/8/2024